

SECURE DOCUMENT DESTRUCTION

Indiana Records Managers has been trusted with storing our client's most critical documents for over 15 years. We are now offering secure destruction of documents that don't need to be kept. We will place a locking collection box in your office and retrieve the contents for destruction at a predetermined interval or with an on-demand option.



How it works:

Papers that must be destroyed are deposited in provided locked containers. Do not worry about folders, staples, paper clips etc...

Indiana Records Managers professionals pick up your documents in a locked truck, securing it until it arrives at our secure facility for destruction.

The documents are cross shredded, ensuring total document destruction with no possibility of information recovery.

The paper is shredded, baled, and recycled.

A certificate of destruction is issued.



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